

Claiborne Parish Library  
Board Meeting  
Minutes  
Monday, September 17, 2018

The Claiborne Parish Library Board of Control met Monday, July 23, 2018, at 3:30 p.m., in the conference meeting room of the main library. Janis Daniels was absent.

Denice Owens, President, called the meeting to order.

Frank Speer made a motion that the minutes of the April 9, 2018, meeting be accepted as printed. Trudy Clark seconded the motion. Motion passed with all voicing "aye".

*Unfinished Business:*

Haynesville – Joe W. Webb Memorial Library. Pam had some sketches from Wayne Coco, Architect, for the building project that she displayed for the Board. There were some questions and answers about the physical makeup of the building that were answered and some questions about the location of the building in relation to the lot that were discussed.

The next topic concerning the construction was the lack of communication from the Town of Haynesville Mayor and the Town Council members as to the status of their part of the agreed upon plan for the Police Jury to purchase the lot. Nothing has been done to the lot since the buildings were destroyed and the debris cleared away. There was a lengthy discussion about how to address the issue of the delay. It was determined that a called meeting of the Library Board to which the Haynesville Town Council would be invited might be helpful in learning what, if any, plans the Town Council has concerning the project. The meeting date was set for Tuesday, August 21, 2018, at the Police Jury Complex at 5:30 p.m. Members of the Police Jury that represented the Haynesville Districts would also be asked to attend as well as the School Board Members who represent Haynesville.

A motion was made by Sandra Hines that the Board go forward with the called meeting, that it be advertised in the official journal, and that it be held at the above place at the suggested time.

Motion was seconded by Dianne Spigener.

Motion passed with all voicing "aye".

Pam was to draft the letter, Denice was to sign it and Pam would mail it out and get the notice in the paper.

*New Business:*

Vince Ory presented to the Board information about his historical marker projects on Pat Garrett and James Nicholson. The Board thanked him for his hard work on these two projects.

Pam gave the Board information about Calie Owen's graduation from LSU Library School next month. Pam had spoken to Calie about some administrative classes that she should take which were offered by the State Library.

A motion was made by Frank Speer that the library cover the \$200.00 charge for these continuing education classes from the library's budgeted amount for CE for staff.

Motion was seconded by Sandra Hines.

Motion passed with all voicing "aye".

The Board expressed their appreciation for Calie's great effort in completing her course work and her hard work.

Pam presented the Summer Reading Report that Asia Story had provided. The Board was impressed with Asia's leadership as Children's Librarian and was pleased with the number of children that completed their reading to earn a certificate.

There were items that Pam suggested to the Board to be declared surplus. There was a discussion about these.

Bookmobile: A motion was made by Trudy Clark that the Bookmobile be declared surplus and when things were cleaned out of it that it be put into a surplus sale with Road Barn equipment. Motion was seconded by Dianne Spigener. Motion passed with all voicing "aye".

Surplus Children's Decorative Furniture: A motion was made by Frank Speer and seconded by Dianne Spigener that the Children's Decorative Furniture be declared surplus. Motion passed with all voicing "aye".

Pam passed out to the Board copies of the Library Assessment Study done by the State Library.

A motion was made by Dianne Spigener that the Bank Reconciliations for April, May and June be accepted as presented. Trudy Clark seconded the motion. Motion passed with all voicing "aye". Frank Speer initialized the report sheets for the record.

Dwayne Woodard, Parish Administrator, went over the financial statements with the Board. He stated that the Library was in sound financial shape.

There were no questions about the statistical reports.

There were no public comments.

Having no further business the meeting of the Board of Control was adjourned at 5:15 p.m.

Pam Suggs, Secretary