

Approved July 17, 2017

Claiborne Parish Library
Board Meeting
Unapproved Minutes
April 24, 2017

The Claiborne Parish Library Board of Control met Monday, April 24, 2017, at 3:30 p.m. in the Conference Room of the main library. All members of the Board were present, Dwayne Woodard and Pam Suggs, Secretary.

Denice Owens, President, called the meeting to order.

Janis Daniels made a motion that the minutes of the previous meeting be accepted as printed. Dianne Spigener seconded motion. Motion passed with all voicing "aye".

Unfinished Business:

Pam brought the Board up to date on the plans for building a new branch library in Haynesville.

1. Preliminary plans from the Mayor, Beverlee Killgore, are for the town to have the Fred's building torn down and the lot cleared.
2. The Library would purchase the lot.
3. A 3 -4,000 square foot building would be built.

There was a discussion about the plans. It was the consensus of the Board that Denice Owens would call Mayor Killgore to get a time line on the Town's plans to have the building torn down. And ask if we needed to meet Mayor and/or with the Haynesville Town Council.

4. Mr. Coco had met with Calie Dison, Mr. Woodard and me about what we felt we needed and what we had in mind for the building.
5. Mr. Coco had sent an Architectural Contract for the project.

Dianne Spigener made a motion to send the contract to the Police Jury with the Board's recommendation that the contract be approved as presented and signed by the appropriate persons. Frank Speer seconded the motion. Motion passed with all voicing "aye".

There was a discussion about how to finance the project. Mr. Woodard gave the board some options to choose from. The option to receive a \$500,000.00 line of credit for 10 years, to be bid out to the banks, with a possible \$50,000 – 60,000 debt service payment/year was discussed. It was also discussed to invest the money from the sale of the present building into a deferred maintenance account.

A motion was made by Frank Speer that when it came time for the project to be funded that the \$500,000 line of credit option would be used and that Mr. Woodard would work out the details as needed. Janis Daniels seconded the motion. Motion passed with all voicing "aye".

New Business:

Mr. Woodard went over the financial report with the Board.

There was a short discussion of the statistical reports.

Pam Suggs reminded the Board about their ethics training.

Having no further business the meeting was adjourned at 4:15 pm.

Next meeting: Monday, July 24, 2017, 3:30 pm.

Pam Suggs, Secretary