

Claiborne Parish Library  
Board Meeting  
Approved Minutes  
Monday, April 9, 2018

The Claiborne Parish Library Board of Control met Monday, April 9, 2018 at 3:30 p.m. in the conference meeting room of the main library. Dianne Spigener was absent.

Denice Owens, President, called the meeting to order.

Frank Speer made a motion that the minutes of the previous meeting be accepted as printed. Trudy Clark seconded the motion. Motion passed with all voicing "aye".

*Unfinished Business:*

Haynesville – Joe W. Webb Memorial Library. Dwayne Woodard, Parish Administrator, reported to the Board that the Town of Haynesville was still resolving the dirt issue on the lots and that it should be resolved soon.

*New Business/Director's Report:*

Pam Suggs reported to the Board that the program on Camp Ruston presented by Wesley Harris was well attended. 40 people came to hear his presentation and discussion.

Pam Suggs also told the Board that the library was closed early on March 29, 2018, for staff workshop and that investigators from the CPSO had been to discuss Active Shooter at the library.

The library was also closed on April 4, 2018, because of power outage due to storm.

The Board discussed two new policies dealing with Credit Cards. After discussion a motion was made by Janis Daniels, and seconded by Trudy Clark that the Credit Card Policy and Agreement be approved as presented. Motion passed with all voicing, "aye".

There was a discussion on the Lockdown/Lockout Policy that would be in addition to the Active Shooter Policy. After discussion a motion was made by Frank Speer and seconded by Sandra Hines that the policy be approved as presented. Motion passed with all voicing "aye".

*Bank Reconciliations:*

A motion was made by Trudy Clark to accept the bank reconciliations for January, February and March, 2018, Janis Daniels seconded the motion. Motion passed with all voicing "aye".

*Financial Report:* Dwayne Woodard went over the financial report with the Board.


*Statistical Reports:* Pam Suggs went over the statistical reports for January, February and March 2018.

Board members were reminded that they needed to complete their ethics training for 2018.

No public comments.

Next meeting date: Monday, July 23, 2018, 3:30 p.m.

Adjournment: 4:15 p.m.

  
Pam Suggs, Secretary