

*Approved April 24, 2017*

Claiborne Parish Library  
Board Meeting  
Unapproved Minutes  
January 23, 2017

The Claiborne Parish Library Board of Control met Monday, January 23, 2017, at 3:30 p.m. in the Conference Room of the main library. All members of the Board were present, Dwayne Woodard and Pam Suggs, Secretary.

Denice Owens, President, called the meeting to order.

Janis Daniels made a motion that the minutes of the previous meeting be accepted as read. Sandra Hines seconded motion. Motion passed with all voicing "aye".

Unfinished Business:

There was a discussion of the Joe W. Webb Memorial Library. Pam Suggs reported that Rapid Signs had done the lettering and installed the signage for "Ura Dell Evans Children's Technology Center" over the children's computers. Pam Suggs went on to say that Calie Dison was working there full time and had done a great job of cleaning and straightening the library.

She also reported that Calie Dison had recently graduated from Northwestern State University and was accepted into LSU SLIS and taking courses.

Pam recommended that Calie Dison and Asia Story be given an extra 1% raise in salary over the 2% that was voted on in November's Board Meeting.

Frank Speer made the motion that the 1% increase be given to Calie Dison and Asia Story for their extra work duties.

Janis Daniels seconded the motion.

Motion passed with all voicing 'aye'.

Pam reported to the Board that Mr. Coco was very excited that he might have another building project with us. There was a discussion of the Police Jury lot and Mr. Woodard shared with the Board the possibility that the Town of Haynesville might tear down the Fred's building and have that lot available for a building. After some discussion the Board's consensus was that Pam Suggs would get back with Mr. Coco and request that he come up with a sketch and size of a building that would suit our budget and our needs. And that the Town of Haynesville be contacted about the feasibility of their plans to tear down the Fred's building and if we could afford that lot for a branch library. The Board was in agreement that the Fred's lot would be a better location and suit the Town better.

New Business:

Election of Board Officers for 2017:

A motion was made by Dianne Spigener that the Board officers remain the same as they were in 2016.

Motion was seconded by Sandra Hines.

Motion passed with all voicing 'aye'.

Denice Owens – President; Dianne Spigener, Vice President; Frank Speer, Treasurer.

Pam Suggs reported about Ura Dell Evans and her request to drop down to working two days a week in Haynesville.

Pam Suggs also reported to the Board that Gina Howell be hired to fill the position of Librarian 1. But she asked to hold off doing this for a few weeks. Board was agreeable to this.

Motion was made by Frank Speer that Gina Howell be hired after Pam had considered this for a couple of week.

Seconded by Trudy Clark.

Motion passed with all voicing 'aye'.

Bookmobile: There was a discussion about Charlie Monroe's death and that Duane McDaniel was helping on the Bookmobile. Pam was going to check on CDL requirements. She also reported to the Board the cost of getting the bookmobile wrapped as quoted by Rapid Signs at \$9.50/sq. foot. This would roughly be \$5,500.00 and another \$2,000.00 to do some upgrades on the inside. She recommended that the Board pass a motion to do this project. The Board was agreeable and a rough budget for this was set at \$8,000.00. Pam Suggs was going to try to get another bid from Ad Signs out of Minden.

A motion was made by Frank Speer that this the Bookmobile project be adopted with a budget of approximately \$8,000.00.

Motion was seconded by Janis Daniels.

Motion passed with all voicing 'aye'.

Mr. Woodard went over the financial statements for end of 2016 with the Board.

Having no further business the meeting was adjourned at 4:35 p.m.

Next Meeting: April 24, 2017, 3:30

Pam Suggs, Secretary