

Claiborne Parish Library
Board Meeting
Minutes
Monday, November 28, 2022

The Claiborne Parish Library Board of Control met Monday, November 28, 2022, 3:30 p.m., in the Multi-Purpose Meeting Room. Present were Denice Owens, Dwayne Woodard, Sandra Hines, Patricia Davis, Trudy Clark, Dianne Spigener, Pam Suggs, and Wesley Harris.

Absent: Frank Speer

Denice Owens, President of the Board, called the meeting to order.

Approval of Board meeting minutes of September 19, 2022:

A motion was made by Dianne Spigener that the minutes of the September 19, 2022, Board meeting be approved. Trudy Clark seconded the motion. Motion passed with all voicing 'aye.'

Unfinished business: None.

Library Director's Report:

Pam Suggs reported to the Board that the lot adjacent to the bank building in Haynesville had been purchased from Robert Wise for \$7,000.00. Attorney Jim Hatch was finishing up the papers for the purchase.

Financial Report: Dwayne Woodard

Mr. Woodard went over the amended 2022 budget, line by line noting and discussing budget items. After a short discussion a motion was made by Patricia Davis that the amended budget be approved as presented. Dianne Spigener seconded the motion. Motion carried with all voicing "aye."

The next item on the agenda was to discuss and approved the proposed budget for 2023. Mr. Woodard went over the proposed budget carefully and after a brief discussion, a motion was made by Sandra Hines to approve the 2023 budget (with payoff) as presented. Trudy Clark seconded the motion. Motion carried with all voicing "aye."

Bank Reconciliations:

Trudy Clark made a motion to approve the fines account bank reconciliations as presented. Patricia Davis seconded the motion. Motion carried with all voicing "aye." In the absence of Frank Speer, treasurer of the Board, Dianne Spigener initialed the bank statements and the reconciliations.

Reminder about training for Ethics and Preventing Sexual Harassment. Meetings for 2023:

Monday, January 30, 2023, 3:30 p.m.

Monday, April 24, 2023, 3:30 p.m.

Monday, September 18, 2023, 3:30 p.m.

Monday, November 27, or December 4, 2023, 3:30 p.m. – *Dwayne can decide what works best for him*

Having no further business, the meeting was adjourned at 4:30 pm.

Next meeting date: Monday, January 30, 2023, 3:30 p.m.

Pam Suggs, Secretary, Claiborne Parish Library Board of Control