

Claiborne Parish Library
Board Meeting
Approved Minutes
Monday, May 1, 2023

The Claiborne Parish Library Board of Control met Monday, May 1, 2023, 3:30 p.m., in the Multi-Purpose Meeting Room. Present were Patricia Davis Dwayne Woodard, Sandra Hines, Frank Speer, Trudy Clark, Dianne Spigener, Pam Suggs, and Wesley Harris.

Absent: Denice Owens

Dianne Spigener, Vice President of the Board, called the meeting to order.

Approval of Board meeting minutes of January 30, 2023:

A motion was made by Frank Speer that the minutes of the January 30, 2023, Board meeting be approved. Trudy Clark seconded the motion. Motion passed with all voicing 'aye.'

Unfinished business: There was a discussion about the election outcome and the next steps in the building renovation. The next step will be to meet with Mr. Coco and get an assessment of what changes could be made to lower the cost per square foot. Dwayne reported that the election would be certified at the Police Jury meeting May 10, 2023.

Library Director's Report:

Pam Suggs gave the Board a report about Vincent Ory's retirement and Julia Gibson's cataloging training.

There was a discussion about Tamminesha Peterson's depleted leave due to a problem pregnancy. A motion was made by Sandra Hines and seconded by Trudy Clark to allow the other full-time staff members to donate leave to Ms. Peterson if they wished to do so. Motion passed with all voicing 'aye'.

There was a discussion about program refreshments, and it was the consensus of the Board that the Friends of the Library could contribute to the cost of these.

Financial Report: Dwayne Woodard

Mr. Woodard went over the financials as of March 31, 2023, line by line.

Bank Reconciliations:

Trudy Clark made a motion to approve the fines account bank reconciliations as presented. Frank Speer seconded the motion. Motion carried with all voicing "aye." Frank Speer, treasurer of the Board, initialed the bank statements and the reconciliations.

Reminder about training for Ethics and Preventing Sexual Harassment.

Next Meetings for 2023:

Monday, July 31, 2023, 3:30 p.m.

Monday, September 18, 2023, 3:30 p.m.

Monday, November 27, or December 4, 2023, 3:30 p.m. – *Dwayne can decide what works best for him.*

Having no further business, the meeting was adjourned at 4:45 pm.

Pam Suggs, Secretary, Claiborne Parish Library Board of Control