

Claiborne Parish Library
Board Meeting
Unapproved Minutes
Monday, April 29, 2024

The Claiborne Parish Library Board of Control met Monday, April 29, 2024, 3:30 p.m., in the Multi-Purpose Meeting Room. Present were Denice Owens, Patricia Davis, Dwayne Woodard, Sandra Hines, Frank Speer, Trudy Clark, Dianne Spigener, and Pam Suggs

Absent: None:

Denice Owens, President of the Board, called the meeting to order.

Approval of Board meeting minutes of Monday, February 5, 2024:

A motion was made by Frank Speer that the minutes of the February 5, 2024, Board meeting be approved. Trudy Clark seconded the motion. Motion passed with all voicing 'aye.'

Library Director's Report.

Pam Suggs brought before the Board an idea of shortening the number of days a week that the Joe W. Webb Memorial Library would be open because of lack of traffic into the library particularly on Mondays and Fridays. Pam was going to discuss this again with Cathy Ford, Branch Librarian, and let the Board know a recommendation. The Board suggested that it might be best to close on Mondays. Pam was going to get back with the Board before June on this matter.

Another matter was using the meeting room for teaching Chair Yoga and allowing the instructor to charge participants. It was the consensus of the Board that this would not be a good policy to begin and might set a precedent that would result in issues later. This was not approved.

Unfinished business: There was a report by Pam Suggs regarding the lot in Haynesville; she reported that the Police Jury Road Barn crews had filled in dirt on the lot, bringing it up to just about level with the sidewalk and had seeded it with rye grass. Sandra Hines reported that the lot looked much better.

Financial Report: Dwayne Woodard

Mr. Woodard went over the March 2024 financials. Everything seemed to be running normally in expenditures. Ad Valorem revenues were a bit down from last year.

Bank Reconciliations:

Dianne Spigner made a motion to approve the fines account bank reconciliations as presented. Patricia Davis seconded the motion. Motion carried with all voicing "aye." Frank Speer, treasurer of the Board, initialed the bank statements and the reconciliations.

Reminder about training for Ethics and Preventing Sexual Harassment.

Meetings for 2024:

Monday, July 29, 2024, 3:30 p.m.

Monday, September 30, 2024, 3:30 p.m.

Monday, December 2, 2024, 3:30 p.m.

Having no further business, the meeting was adjourned at 4:00 pm.

Pam Suggs, Secretary, Claiborne Parish Library Board of Control