

Claiborne Parish Library
Board Meeting
Unapproved Minutes
Monday, April 18, 2022

The Claiborne Parish Library Board of Control met Monday, April 18, 2022, 3:30 p.m., in the Multi-Purpose Meeting Room. Present were Denice Owens, Dwayne Woodard, Sandra Hines, Patricia Davis, Trudy Clark, Dianne Spigener, Pam Suggs, and Wesley Harris.

Absent: Frank Speer

Denice Owens, President of the Board, called the meeting to order.

Approval of Board meeting minutes of February 21, 2021:

A motion was made by Dianne Spigener that the minutes of the February 21, 2022, Board meeting be approved. Trudy Clark seconded the motion. Motion passed with all voicing 'aye.'

Unfinished business: None.

Library Director's Report:

Pam Suggs, Library Director went over the following information:

1. The removal of the IBM main frame computer and the check sorter to the IBM Museum in Roswell, GA
2. Cat-Roy contractor bid for removal of teller stations
3. Summer Reading Program
4. Adult programs in March 2022

Financial Report: Dwayne Woodard

Mr. Woodard went over the Financials as of March 2022 line by line noting and discussing budget items.

Agenda Addition: Dwayne Woodard recommended to the Library Board that an item be added to the meeting's agenda. The Board was agreeable to add the agenda item which was that the Library Board send a request to the Claiborne Parish Police Jury to call for an election to extend/renew the ad valorem tax for 10 years upon current millage's expiration.

Motion was made by Sandra Hines that the Library Board of Control request the Claiborne Parish Police Jury call an election for the extension / renewal, in the amount of 10 (ten) years of the Claiborne Parish Public Library's ad valorem property tax for constructing, maintaining, and operating public libraries in Claiborne Parish.

Motion was seconded by Patricia Eddens.

Motion passed with all voicing 'aye'.

Pam Suggs, Secretary of the Board was to send letter of request to the Police Jury for May meeting.

Statistical Report:

Pam Suggs provided copies of the February and March statistics. There was a brief discussion about circulation figures and people coming into the libraries.

Haynesville Building Project

The HBP preliminary plans had been tweaked by Wayne Coco, architect, and Chris Leigh, designer, the drawing with the changes were on display at the meeting.

Reminder about training for Ethics and Preventing Sexual Harassment.

Having no further business, the meeting was adjourned at 4:08 pm.

Next meeting date: July 25, 3:30 p.m. – this was a change from the previous scheduled meeting in July, 2022.

Pam Suggs, Secretary, Claiborne Parish Library Board of Control