

Claiborne Parish Library
Board Meeting
Minutes
Monday, April 22, 2019

The Claiborne Parish Library Board of Control met Monday, April 22, 2019, at 3:30 p.m., in the Board Meeting Room of the main library. All Board members were present. Dwayne Woodard, Secretary/Treasurer – Claiborne Parish Police Jury was absent.

Denice Owens, President, called the meeting to order.

Frank Speer made a motion that the minutes of the January 28, 2019, meeting be accepted as printed. Trudy Clark seconded the motion. Motion passed with all voicing “aye”.

Unfinished Business:

There was no unfinished business.

New Business:

Library Director’s Report: Pam Suggs gave the Director’s report, a copy of which is attached to the minutes.

Bank Reconciliations: A motion was made by Frank Speer and seconded by Trudy Clark to accept the bank reconciliations for January, February and March 2019, copies of these and the bank statements were included in Board packets. Motion passed with all voicing “aye”.

Statistical Reports: Pam Suggs submitted copies of the Statistical Report for January, February and March, 2019. Pointing out some small changes in circulation and people coming in the libraries.

Financial Report: Pam Suggs went over the financial reports for the year- to- date and pointed out to the Board some of the unexpected expenses that had occurred during this period.

Revised Ethics Policy: Pam Suggs presented the Board with a revision to the Ethics Policy that had been in place as part of the L. A. AUP’s in 2017. There were some revisions that needed to be made to the original. Pam went over these with the Board. A motion was made by Dianne Spigener and seconded by Janis Daniels that the Revised Ethics Policy be accepted as printed. Motion passed with all voicing ‘aye’.

Pam reminded Board members about their Ethics Training for 2019 and Sexual Harassment Training.

There were no public comments.

Having no further business the meeting of the Board of Control was adjourned at 4:15 p.m.

Next meeting date was set for Monday, July 22, 2019, 3:30 p.m.

Pam Suggs, Secretary

Approved 7/22/2019